

# **Kimberley Minor Hockey Association Officials Guide**

2025/2026

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# Equipment

## Basic Equipment

- CSA Approved Helmet (Black)
- CSA Approved Visor
- Black pants, which can go over shin guards
- Jock /Jill
- shin guards
- elbow pads
- Whistle with a cork pea in it (Acme Thunderer, Fox 40)
- Official Jersey
- Skates (No goalie skates)

## Bonus Equipment

- Padded undershirt
- Padded girdle
- Shin Tights
- Pure white laces
- Riot pad

We want to see the officials with all the gear they need to be safe on the ice. The basic gear will get them going. You will look at purchasing the Bonus equipment as you start skating with the older age groups. All officials who are starting out will buy the basic officials jersey. There are no 'red' stripes on these. All of the jerseys will have snaps so you can purchase snap on red bands later.

Basic Equipment – You must have a black CSA approved helmet. Most of the officials working play the game as well, but it does become a chore changing the visor and cage back and forth, so a second helmet is recommended. For the 1st year officials, black track pants are acceptable. They should be all black with little markings on them. Bauer pants for example are a great example of these. You can use your shin/elbow pads from hockey. They will give you the best protection.

Getting the proper whistle is essential. The whistle we need must have the cork pea in it. Anything else is not designed for hockey.



Acme Thunderer



Fox 40

# Equipment

When you start getting into higher levels of hockey, you will need to grab the bonus equipment. This will help keep you safe on the ice. Below are some examples  
The padded shirt protects your upper body..



The girdle fits underneath your referee pants.

The Shin Tights go over your shin guards and tuck your laces in. This gives the official the 'professional' look.



Officials are encouraged to not have colored laces. Having white laces shows professionalism in your uniform.

When you are getting into more competitive hockey, you will need to look at the 'bonus' referee items.

## How many games should I expect?

How many games you wind up officiating depends on quite a few factors.

- Availability
- Age
- Skill level

### **Availability**

We understand that some officials work other jobs, play hockey and also are trying to balance their school/personal lives outside of the rink. Officials that are available more tend to skate more games. The assignors spend a lot of time putting the right officials in the right spots. We don't just 'fill spots'

### **Age**

Officials normally will officiate levels below their age group. For example, if you are 15 years old, you could officiate U13, U11 and U9. Officials don't often officiate their own age group. It can be difficult to be on the ice with kids you are going to school with and such.

### **Skill Level**

This factor is the most important. Some officials will develop faster than others. When this occurs, they will most likely skate more games as they are needed. Reading and understanding the rulebook is essential to your development as an official. You will at times during the season be supervised by an officiating coach as well. Listening and learning from these evaluations will help your development as an official.

**If you find that you are not getting as many games as you would like, please contact your assignor(s). We don't want anyone to get lost in the system. We deal with a lot of officials and want to make sure everyone is skating!**

## Which levels will I be skating?

The levels that you would wind up officiating are dependent on a few things.

- Your age
- Your skill level – some officials develop faster than others. If we think you are capable, you will see some higher levels.

## Scheduling/Assignr



In Kimberley Minor Hockey, we use a program called Assignr to schedule our games and tournaments.

### [Referee and Umpire Assigning Software - Assignr](#)

New Officials will email Carly Marsh [kmhrefassignor@gmail.com](mailto:kmhrefassignor@gmail.com) to set up a new account.

You will then receive an email to confirm and set up your account.

After creating an account on Assignr you can download the Assignr app on your phone (IOS or Android) In the Apple App Store or Google Play store.

Once your account is created you will need to set your availability. If you do not have availability set you won't receive any games.

Games are usually assigned 1 to 2 weeks in advance. Please accept or decline assignments as soon as possible.

## Season Start/End

The season will start at different times depending on the level of the official.

High Performance officials will start skating in mid-August with try/outs and player evaluations.

The first-year officials will not start skating until after they have attended an in-person clinic with Kimberley Minor Hockey. This will normally happen near the end of September.

The season goes until the end of March for most divisions. Provincial Championships take place during spring break and do some of the Recreational Championships.

There is opportunity to skate Spring League hockey after the minor hockey season ends. Spring League hockey is currently unsanctioned, but the officials can skate if they wish. One important reminder is that the officials will NOT have insurance coverage from Hockey Canada during Spring League contests.

# Pay Scale

**Kimberley Minor Hockey wants to be competitive with their wages for officiating. They do their best to make sure that the officials are compensated fairly for all their hard work.**

**These are the current KMHA rates for 2025/2026:**

U7 ONE OFFICIAL \$25

U9 - ONE OFFICIAL \$25

U11 - TWO OFFICIAL SYSTEM (\$40 EACH)/THREE OFFICIAL SYSTEM (\$40/\$30)

U13 - THREE OFFICIAL SYSTEM (\$50/\$35)

U15 - THREE OFFICIAL SYSTEM (\$60/\$45)

U18 – THREE OFFICIAL SYSTEM (\$70/\$55)

**\*\* IF ONLY TWO REFEREES SHOW UP FOR A SCHEDULED THREE OFFICIAL SYSTEM, BOTH WILL RECEIVE REFEREE FEES**

**\*\*\$30 TRAVEL FEE FOR OUT OF TOWN REFEREES**

**\*\*GAMES 2 1/4 HOURS IN LENGTH ARE SUBJECT TO AN ADDITIONAL \$10 FEE PER OFFICIAL**

**\*\*GAMES OF 2 1/2 HOURS OR LONGER IN LENGTH ARE SUBJECT TO AN ADDITIONAL \$15 FEE PER OFFICIAL**



# **When and how do we get paid?**

Officials from Kimberley Minor Hockey are paid on a weekly basis through etransfer

Officials are encouraged to keep track of their games work. From time to time, there can be mistakes made on payroll. We strive be 100% accurate on payroll, but sometimes mistakes are made.

Officials are NOT taxed on their income from Kimberley Minor Hockey. They are considered 'casual labor' this is why we do not need officials Social Insurance Numbers.

It is the official's decision whether they claim this income on their income tax. It is recommended that you do.

## **Trading Games**

Trading games can only be done if the assignor/RIC has given permission to do so. Officials are slotted into games based on skill level, availability and game level. This is not a regular occurrence, but we do swap games from time to time.

## **Calling in Sick**

We understand that officials get sick from time to time. Should an official be too sick to complete their scheduled assignment, they should be contacting their assignor right away. We will do our best to get another official out on the ice. Games can be protested by teams if there is not enough scheduled officials to complete the game. It is not fair to the players/coaches and parents who potentially travel to play in Kimberley.

We aspire to have 100% attendance every year, but we understand that things do happen.

## **No Shows**

No shows are not tolerated in Kimberley Minor Hockey. Officials that do this risk the chance of not being selected for future assignments. Again, we risk player safety if we do not have the proper number of officials working each game.

Officials are not permitted to work games solo (Insurance purposes)  
Assignr (Assigning Program) emails you a reminder when and where your games are.

## Problems during your games

What do you do if you have problems during your games?

You contact the RIC (Logan) right away.

[KMHrefereeinchief@shaw.ca](mailto:KMHrefereeinchief@shaw.ca)

(778)963-0510

There will be times when senior members of the officiating staff are at the rink as well and can assist you. Please be sure to let the RIC know as soon as possible.

Problems could include:

- You kicked a player/coach out, how do I do the write up?
- Coach was constantly verbally abusive.
- had a player injury and my game ran over. What do I do?
- There was a major issue with the ice, so we couldn't play.
- You disagree with another official

These are just some examples of some issues we have had in the past. We cannot help you if we do not know about an issue. If you ask the questions, we will give you the answers. Don't be afraid to ask, there are no dumb questions at all.